



**DEPARTMENT OF THE AIR FORCE**  
**HEADQUARTERS UNITED STATES AIR FORCE**  
**WASHINGTON, DC**

MEMORANDUM FOR AFCEE/CC

12 FEB 2001

FROM: HQ USAF/ILE  
1260 Air Force Pentagon  
Washington DC 20330

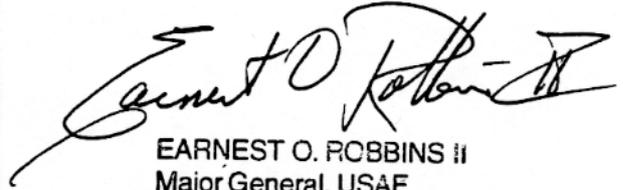
SUBJECT: Housing Privatization Portfolio Manager for the Air Force

The Air Force Executive Steering Group and SAF/FM have recommended AFCEE be assigned the role of Housing Privatization Portfolio Manager for the Air Force (attachments 1 and 2). This memo affirms that recommendation and assigns AFCEE the duties and responsibilities of portfolio manager for all Air Force housing privatization projects. This tasking builds on the existing AFCEE role as the Air Force Housing Privatization Center of Excellence with responsibilities outlined in your 7 Jul 99 memorandum (attachment 3). Naturally, policy and guidance will continue to come from this office with assistance from SAF/FM as the Air Force OPR for portfolio management and loan servicing. Reporting on the execution of portfolio management with all its duties and responsibilities will be through AF/ILE to the Executive Steering Group as directed.

The Loan Servicing and Portfolio Management IPT developed the initial policy and guidance (attachment 4) in coordination with your staff at AFCEE. Please continue to work with SAF/FMCE, AF/ILEI and AF/ILEH to further detail your roles and responsibilities and to acquire any additional resources necessary to accomplish this task.

As the portfolio manager for the Air Force, you are expected to execute all processes, procedures and activities necessary to ensure the Air Force maintains the appropriate oversight and control of all Air Force housing privatization projects. You are expected to ensure all relative monitoring and reporting activities are carried out as required, to include OSD's Program Evaluation Plan (PEP). You are expected to work directly with a number of private and government organizations to include the MAJCOMs, DFAS, SAF/FMCE and SAF/FMBIC. You will rely on your staff for functional and technical matters related to the daily activities of portfolio management and have the freedom, within your budget, to acquire any contractor support you deem necessary to meet the demands of this new role.

In the event your staff needs assistance or guidance, do not hesitate to contact Maj Mike Rits, AF/ILEIP, DSN 664-4028 for further direction.



EARNEST O. ROBBINS II  
Major General, USAF  
The Civil Engineer  
DCS/Installations & Logistics

Attachments:

1. SAF/FM Memo
2. AF/IL Memo
3. AFCEE Housing Privatization Charter
4. Policy and Guidance

cc:

AF/ILV  
SAF/MII  
SAF/MIM  
SAF/FMC  
SAF/FMB  
SAF/GCN  
SAF/AQC  
All MAJCOM/CE