DEPARTMENT OF THE AIR FORCE
HEADQUARTERS UNITED STATES AIR FORCE
WASHINGTON DC

24 AUG 2000

MEMORANDUM FOR SAFMII/GCN/AQC/FMC
AF/ILE

SUBJECT: Air Force Housing Privatization Executive Steering Group (ESG) Roles and Responsibilities

It is imperative that we establish the appropriate roles and responsibilities for the Headquarters Air Force staffs as we progress through the implementation stages in Housing Privatization.

The Air Force Housing Privatization ESG, chaired by the SAF/MII, is responsible for ensuring overall program direction and oversight of program execution. The ESG will be comprised of SAF/MII, SAF/GCN, SAF/AQC, SAF/FMC and AF/ILE. The ESG Chair will also be responsible for promoting a single Air Force view before Congress, OSD, and the other military departments. Active oversight of the ESG will be accomplished jointly by SAF/MI and AF/IL.

Execution responsibility of the Housing Privatization program, including legal, financial management, engineering design and construction, and property management activities is centered at HQ AFCEE. HQ AFCEE is responsible for reporting quarterly status of program execution through AF/IL to the ESG.

The individual headquarters functional staffs who have ultimate program management responsibility accomplish active oversight of AFCEE's Housing Center of Excellence activities. Functional concerns and issues, which can't be resolved by the Director, AFCEE, will be raised to the ESG for timely resolution.

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